**Art Submission Form**

  

**OPEN ALL MEDIA EXHIBITION**

**26th November – 22nd December 2018**

**[Entry Deadline: 24th November 2018]   
Christmas 2018, Nativity, New Year**

When completing by hand use **BLOCK CAPITALS** where possible. Save using your name in the document file.

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| **First Name** |  | | | | **Surname** |  | | |
| **Email** |  | | | | | | | |
| **Telephone** |  | | | | **Facebook** |  | | |
| **Instagram** |  | | | | **Website** |  | | |
| **Details of**  **submissions** | **No** | **Title** | | | | | **Media used** | **Price £** |
| **1** |  | | | | |  |  |
| **2** |  | | | | |  |  |
| **3** |  | | | | |  |  |
| **4** |  | | | | |  |  |
| **5** |  | | | | |  |  |
| **Special requirements**  **for exhibiting** | | |  | | | | | |
| ***Notes:-***  (1) Your work **MUST** be “**Ready to Hang**” and have attached; cord, ‘D’ rings or hanging brackets.  (2) Submission fees are payable **IN ADVANCE** and are non-refundable  (3) The artist should ensure that unsold work is covered by their own insurance  (4) The artist agrees that The Art Yard may copy and publish images of the art submitted in publications  and on social media in perpetuity. All other rights are reserved with the copyrights holders  (5) The Art Yard team (MFAA) reserve the right to refuse to exhibit submissions  (6) See T&Cs re disposal of uncollected work and recovery of TAY’s storage and clearance costs.  ***\** View full Terms and Conditions and Privacy Policy at: www.mfaa.co.uk/gallery-studio-hire** | | | | | | | | |
| **Collection of Unsold Works** | | | | From **Wed 2nd** **Jan** and no later than **Saturday 5th January 2019** | | | | |
| ***\*NB.* By completing this submission form you agree to pay the *10%* commission fee on ‘Sold Works’** | | | | | | | | |

**Making a success of your exhibition: (The gallery is closed from 24th December to 2nd January)**

• Actively promote your own work and invite your friends to TAY to look around the exhibition  
 • Distribute TAY exhibition posters, share and follow us on Instagram, Facebook and YouTube

• Encourage people to join our email list so they remain up-to-date with exhibitions and events

• Forward to TAY digital images of your submission to help us with promoting your work

**Bank Transfers: Midland Film And Art Lloyds Bank Sort Code 30-92-35 Acc: 17928460**

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| --- | --- | --- | --- |
| **FOR OFFICIAL USE ONLY:** | | | |
| **Date Received** | **Hanging Fees Payable** | **Payment Method** | **Receipt No. Issued** |
|  |  |  |  |

Privacy Notice [GDPR 2018]. We DO NOT share your personal data. We only use personal data from consenting individuals to email information of activities involving MFAA (TAY). You may withdraw your consent at anytime by email to [infoartyard@gmail.com](mailto:infoartyard@gmail.com) or telephone to: 01384 910968